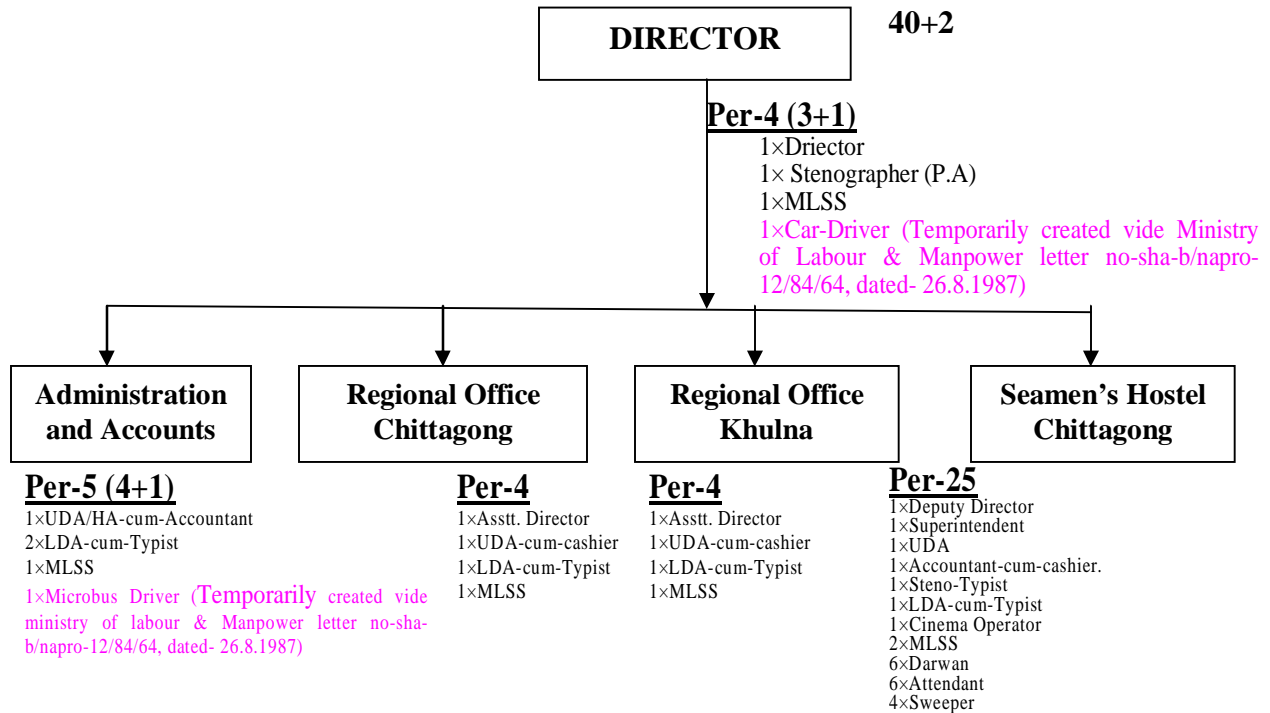


**DIRECTORATE OF SEAMEN AND EMIGRATION WELFARE
LABOUR AND MANPOWER DIVISION
MINISTRY OF LABOUR AND MANPOWER.**

FUNCTIONS.

1. To act as the administrative machinery for controlling, supervising and co-ordinating the seamen's welfare works at the Bangladesh ports and other foreign sea-ports where Bangladesh seamen face problems.
2. To formulate plans and execute schemes and projects for promotion of seamen's welfare facilities at the ports as per ILO Recommendation No. 48 of 1936.
3. To secure necessary grants of money from the Government and the merchant seamen's Welfare fund for the welfare of the seamen's arrange for speedy execution of all project and schemes when sanctioned and supervise them while being executed.
4. To manage the Seamen's Education Trust Fund and distribute stipends to the children of seamen prosecuting studies in schools, colleges and universities.
5. To recommend measures connected with maintenance of rosters, requirement of seamen and general welfare facilities for merchant seamen.
6. To faction as member (statutory) (on different committee such as Seamen's Employment Board, Seamen's Promotion committee, etc.
7. To participate in different meetings and discussions on national and international issues tucking maritime Labour.
8. To prepare reports on ILO Conventions and Recommendations.
9. To formulate plans and schemes for consideration of the Ministry of labour on all matters connected with employment and welfare of Bangladeshi seamen in Bangladesh and abroad, matters connected with employment of Bangladesh seaman, their conditions on board the ocean-going ships and also when they are on off-articles.
10. To visit ships calling at the port of Chittagong when there in dispute relating to provisions and stores, accommodation, water, medicines, etc.

ORGANISATION



SUMMARY OF MANPOWER

Sl.No	Name of post	Sanctioned	Actual	Revised
	CLASS-I			
1.	Director	1	1	1
2.	Deputy Director	1	1	1
3.	Asstt. Director	2	1	2
	Total Class-I	4	3	4
	Total Class-III	16	13	14+2
	Total Class-IV	22	23	22
	Grand Total =	42	39	40+2

AUTHORISATION OF TRANSPORT, MAJOR OFFICE EQUIPMENT AND MISCELLANEOUS POINTS ETC.

Transport :-

1. The Directorate in authorised :-
 - (a) 1×Car.
 - (b) 1×Microbus for Seamen
2. Private Use of transport will be as per Govt. Instructions issued from time to time.
3. Office equipment :- The following office equipment installed after Re-organisation setup in the year 1983 :-
 - (a) 5×Computer
 - (b) 1×Photocopier
 - (c) 1×Fax (with Telephone)
 - (d) 1×Internet.
 - (e) 1×Laptop.

BRIGADIER
(ENAMUL HOUQE KHAN)
CHATRMAN, MARTIAL LAW COMMITTEE
ON ORGANISATIONAL SET-UP OF
MINISTRIES/DIVISIONS AND IMPARTMENTS.

